

**MINUTES OF THE TRI-BASIN NRD BOARD MEETING**  
**Tuesday, February 13, 2018, 1:30 p.m.**  
**Tri-Basin NRD**

**CALL TO ORDER**

The regular monthly board meeting of the Tri-Basin Natural Resources District (NRD) was called to order by Chairman, Dave Olsen, at 1:30 p.m. Olsen noted Public Meeting Law is posted in the boardroom.

**ROLL CALL**

Roll call was taken with eleven directors present: Bergstrom, Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds. Johnson arrived at 1:37. Bergstrom was absent. Notice of the meeting was published in the Holdrege Citizen, Bertrand Herald, Elwood Bulletin and Minden Courier and announced on radio stations KRVN, Lexington and KUVR, Holdrege.

**EXCUSE ABSENCES**

There were no absences to excuse.

**MINUTES**

Thorburn presented the minutes of the January 9, 2018, Board of Directors meeting, January 8, 2018 PRD Board Meeting, January 18, 2018 Joint Meeting with CNPPID and January 26, 2018 PRD Board Meeting. Moved by Garrelts seconded by Lundeen, to approve the minutes for the January 9, 2018 Board of Directors Meeting. Motion carried.

AYE: Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: Bilka

ABSENT: Bergstrom and Johnson

Moved by Hinrichs seconded by Raffety, to approve the minutes for the January 8, 2018 PRD Board Meetings. Motion carried unanimously.

Moved by Hinrichs seconded by Raffety, to approve the minutes for the January 26, 2018 PRD Board Meetings. Motion carried unanimously.

Moved by Reynolds seconded by Raffety, to approve the minutes for the January 18, 2018 Joint Meeting with CNPPID. Motion carried unanimously.

**FINANCIAL REPORT**

Bilka presented the financial report for the month of January 2018 as follows:

Accrual Expenditures for Month -----	\$94,776.68
Cash Expenditures for Month-----	\$100,978.61
Accrual Revenues for Month-----	\$345,378.325
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Cash Revenues for Month-----	\$326,273.88
Bank Balance—January 31, 2018-----	\$1,011,432.86
Accounts Receivable – January 31, 2018-----	\$17,103.88
Investments – Pinnacle Bank – January 31, 2018-----	\$451,184.72
Building Sinking Fund – January 31, 2018-----	\$31,210.83
Vehicle Sinking Fund – January 31, 2018-----	\$77,523.03
Water Resources Fund – January 31, 2018-----	\$626,447.23
Whiskey Slough IPA Balance – January 31, 2018-----	\$17,144.44
Fort Kearny-West IPA Balance – January 31, 2018-----	\$13,141.26

South Dry Creek IPA Balance – January 31, 2018-----	\$15,512.49
Fort Kearny IPA Balance – January 31, 2018-----	\$13,648.24

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Sacramento Creek IPA Balance – January 31, 2018-----	\$11,810.26
North Dry Creek IPA Balance – January 31, 2018-----	\$13,053.47
Water Jamboree – January 31, 2018-----	\$9,516.54
NRRMDA – January 31, 2018-----	\$7,629.44
Odessa IPA – January 31, 2018-----	\$11,314.59

Moved by Larson, seconded by Reynolds to accept the January 2018 financial reports and file for audit. Motion carried.

AYE: Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: None

ABSENT: Bergstrom

**SPECIAL BILLS**

Thorburn presented the VISA, attorney, JEO, EA Engineering, CNPPID, HDR, Flatwater and PRD bills for approval. Moved by Garrelts, seconded Lundeen to approve the VISA, attorney, JEO, EA Engineering, CNPPID, HDR, Flatwater and PRD bills. Motion carried.

AYE: Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: None

ABSENT: Bergstrom

**NRCS REPORT**

**FSA Farm Plans:** There were no farm plans for approval.

**Activity and Progress Report:** Kevin Breece CSP payments are being completed reported and the application deadline is March 2, 2017.

**COST SHARE REPORT**

**Well Abandonment** – Thorburn presented three well decommissioning applications to approve. Moved by Raffety, seconded Bilka to approve three well decommissioning applications. Motion carried.

AYE: Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: None

ABSENT: Bergstrom

**NSWCP & NRD Applications** – Thorburn presented eight NSWCP applications to approve. Moved by Raffety, seconded Cavanaugh to approve eight NSWCP applications. Motion carried.

AYE: Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: None

ABSENT: Bergstrom

### **GROUNDWATER MANAGEMENT**

**Groundwater & Certified Acre Transfers** – Thorburn presented two irrigated acre transfer requests to approve for Mills Farms, Inc. and a request for a correction to certified irrigated acres for Robb Ranch. Joe Lundeen and Mike Jeffrey were present to answer questions.

Moved by Reynolds, seconded Cavanaugh to approve two irrigated acre transfer requests for Mills Farms, Inc. and a correction to certified irrigated acres for Robb Ranch. Motion carried.

AYE: Bilka, Cavanaugh, Harris, Hinrichs, Johnson, Jorgensen, Larson, Olsen, Raffety and Reynolds  
NAY: None

ABSTAIN: Garrelts and Lundeen

ABSENT: Bergstrom

**Educational Land Leases** – There were no educational land leases to approve.

### **OTHER BUSINESS**

The public was given the opportunity to bring other specific business or non-agenda items before the board for comment and/or discussion.

### **UNFINISHED BUSINESS**

**Extend Republican Basin IMP for One Year:** Thorburn explained that work is close to complete on the Republican Basin IMP but public hearing still need to be held. Thorburn presented a draft letter to NDNR asking for a one-year extension for the Republican Basin IMP process. Moved by Johnson, seconded Lundeen to write a letter to NDNR asking for a one-year extension to the Republican Basin Basin-Wide IMP plan. Motion carried.

AYE: Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: None

ABSENT: Bergstrom

### **NARD REPORT**

**NARD Report:** Reynolds reported on the NARD Legislative Conference and pending legislation.

### **COMMITTEE REPORTS**

There were no committee reports.

### **STAFF REPORTS & NECESSARY ACTION**

**Board Directives to Staff:** There was no staff report.

**Out-of-State Travel:** Thorburn explained that the meeting in Garden City, KS is the same day as the board meeting. Moved by Garrelts, seconded Larson to approve out-of-state travel for John Thorburn and Larry Reynolds to go to Garden City, KS on April 9 & 10, 2018. Motion carried.

AYE: Bilka, Cavanaugh, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen and Raffety

NAY: None

ABSTAIN: Garrelts and Reynolds

ABSENT: Bergstrom

Moved by Garrelts, seconded Cavanaugh to change the April board meeting to Thursday, April 6, 2018 at 1:30 p.m. Motion carried.

AYE: Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: None

ABSENT: Bergstrom

### **MONTHLY REPORTS**

**Republican Basin (NRRMDA):** This item was discussed under a different agenda item.

**Platte Basin:** Thorburn explained the TBNRD needs to renew the Platte Basin IMP. NDNR would like a letter requesting the restart of the process. The plan needs to be developed by the end of 2019. Stakeholders are needed but no facilitator will be required. Platte Basin NRD Meeting on March 2, 2018. Moved by Bilka, seconded Johnson to send a letter to NDNR requesting the restart of the Platte Basin IMP process for Tri-Basin NRD. Motion carried.

AYE: Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: None

ABSENT: Bergstrom

**South Dry Creek:** Annual meetings set for March 9, 2018.

**Sacramento Creek:** Annual meetings set for March 9, 2018.

**Middle Lost Creek:** Nothing to report.

**Fort Kearny West:** Annual meetings set for March 9, 2018.

**Fort Kearny:** Annual meetings set for March 9, 2018.

**North Dry Creek:** Annual meetings set for March 9, 2018.

**Whiskey Slough:** Annual meetings set for March 9, 2018.

**Odessa IPA:** Annual meetings set for March 9, 2018. Ice jams caused water backup.

**Lake Seldom:** RBJV paid for fencing, which is completed. A grazing plan will be developed.

**CoHyst/Platte Basin Coalition:** Nothing to report.

**Sand Creek/Little Blue Basin:** Rob Lutz, Olsson Engineering and Thorburn contacted landowners on potential recharge structures.

**Platte-Republican Diversion & Republican Basin Augmentation Well:** The purchase for the Dornhoff property will close February 14, 2018.

**Weed Mgmt. Areas/Riparian Veg. TF:** Nothing to report.

**CNPPID:** Ford reported Lake McConaughy is at elevation 3255.5 and 84% of capacity.

**NEW BUSINESS**

**Gosper FSA Office Closing:** Thorburn explained that the Gosper County FSA office hours have been gradually reduced, which started in the fall of 2017. FSA has now cancelled their lease. Thorburn suggested sending a letter to the state FSA office requesting that the office be kept open on a regular basis. Moved by Reynolds, seconded by Bilka to send a letter to the state UDSA/FSA offices requesting that the Gosper County FSA and NRCS offices remain open on a regular basis.  
Motion carried.

AYE: Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: None

ABSENT: Bergstrom

**COMMENTS AND CONCERNS**

Lynch mentioned the TBNRD Annual Blood Screening will be held on Wednesday, February 21, 2018. It's open to staff, directors and spouses. Garrelts asked how the PRD property was going to be managed. Thorburn suggested the topic could be discussed at the board work session on Thursday, March 8, 2018, but suggested the start time be changed to 9:30 a.m.

**PERSONNEL & LEGAL MATTERS**

Moved by Cavanaugh, seconded Hinrichs to move to executive session for protecting the public to discuss contractual matters at 2:12 p.m. Motion carried.

AYE: Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: None

ABSENT: Bergstrom

Moved by Garrelts, seconded Johnson to move out of executive session for protecting the public to discuss contractual matters at 2:54 p.m. Motion carried.

AYE: Bilka, Cavanaugh, Garrelts, Harris, Hinrichs, Johnson, Jorgensen, Larson, Lundeen, Olsen, Raffety and Reynolds

NAY: None

ABSTAIN: None

ABSENT: Bergstrom

**NEXT BOARD MEETING**

TBNRD Regular Board Meeting on Tuesday, March 13, 2018 at 1:30 p.m.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 3:00 p.m.

**DIRECTORS PRESENT**

Joe Bilka, Mike Cavanaugh, Todd Garrelts, Ed Harris, Rob Hinrichs, Phyllis Johnson, Greg Jorgensen, Joe Larson, Brad Lundeen, Dave Olsen, Dave Raffety and Larry Reynolds.

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**OTHERS PRESENT**

Carie Lynch, John Thorburn, Nicole Salisbury, Kevin Breece, Dave Ford, Nate Munter, Mike Jeffrey, Lori Potter, Joe Lundeen, Tammy Fahrenbruch and Lori Potter.

Respectfully Submitted:

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Carie Lynch, Asst. Secretary

INDEX OF BOARD DECISIONS  
 TRI-BASIN NATURAL RESOURCES DISTRICT  
 BOARD OF DIRECTORS MEETING  
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ID	Motion #	Category	Subject	Aye	Nay	Abstain	
	2018-02-13-01	Meeting Administration		10		1	Moved by Garrelts seconded by Lundeen, to approve the minutes for the January 9, 2018 Board of Directors Meeting. Motion carried.
	2018-02-13-02	Meeting Administration					Moved by Hinrichs seconded by Raffety, to approve the minutes for the January 8, 2018 PRD Board Meetings. Motion carried unanimously.
	2018-02-13-03	Meeting Administration					Moved by Hinrichs seconded by Raffety, to approve the minutes for the January 26, 2018 PRD Board Meetings. Motion carried unanimously.
	2018-02-13-04	Meeting Administration					Moved by Reynolds seconded by Raffety, to approve the minutes for the January 18, 2018 Joint Meeting with CNPPID. Motion carried unanimously.
	2018-02-13-05	Budget		12			Moved by Larson, seconded by Reynolds to accept the January 2018 financial reports and file for audit. Motion carried.
	2018-02-13-06	Budget		12			Moved by Garrelts, seconded Lundeen to approve the VISA, attorney, JEO, EA Engineering, CNPPID, HDR, Flatwater and PRD bills. Motion carried.
	2018-02-13-07	Meeting Administration		12			Moved by Raffety, seconded Bilka to approve three well decommissioning applications. Motion carried.
	2018-02-13-08	Meeting Administration		12			Moved by Raffety, seconded Cavanaugh to approve eight NSWCP applications. Motion carried.
	2018-02-13-09	Certification & Transfers	Mills Farms, Robb Ranch	10		2	Moved by Reynolds, seconded Cavanaugh to approve two irrigated acre transfer requests for Mills Farms, Inc. and a correction to certified irrigated acres for Robb Ranch. Motion carried.
	2018-02-13-10	District Plans & Programs	Republican Basin IMP	12			Moved by Johnson, seconded Lundeen to write a letter to NDNR asking for a one-year extension to the Republican Basin Basin-Wide IMP plan. Motion



							carried.
2018-02-13-11	Meeting Administration			10		2	Moved by Garrelts, seconded Larson to approve out-of-state travel for John Thorburn and Larry Reynolds to go to Garden City, KS on April 9 & 10, 2018. Motion carried.
2018-02-13-12	Meeting Administration			12			Moved by Garrelts, seconded Cavanaugh to change the April board meeting to Thursday, April 6, 2018 at 1:30 p.m. Motion carried.
2018-02-13-13	District Plans & Programs	Platte Basin IMP		12			Moved by Bilka, seconded Johnson to send a letter to NDNR requesting the restart of the Platte Basin IMP process for Tri-Basin NRD. Motion carried.
2018-02-13-14	Personnel	USDA/FSA Gosper Office		12			Moved by Reynolds, seconded by Bilka to send a letter to the state USDA/FSA offices requesting that the Gosper County FSA and NRCS offices remain open on a regular basis. Motion carried.
2018-02-13-15	Meeting Administration			12			Moved by Cavanaugh, seconded Hinrichs to move to executive session for protecting the public to discuss contractual matters at 2:12 p.m. Motion carried.
2018-02-13-16	Meeting Administration			12			Moved by Garrelts, seconded Johnson to move out of executive session for protecting the public to discuss contractual matters at 2:54 p.m. Motion carried.